Paper Forum Instructions for Authors:

Please note, there is no presenter's breakfast at this year's General Meeting.

Please note, presentation is a requirement of acceptance and for Xplore posting, at least one author from each paper must register for the conference and present the paper. If the paper is not presented at the conference, it will not be posted to Xplore after the conference, however it will be an IEEE copyrighted paper and published in the conference proceedings so it can not be submitted to any other publication or conference.

Please note, one author registration allows for presentation of 2 papers at the conference. If you are presenting more than 2 papers, you will be required to pay an additions $150.00 per paper over 2.

The Paper Forum session will be conducted in the following format:
• Each paper in the paper forum will be allotted 7 minutes for presentation using a set of 7 Power Point slides, linked
here: https://submissions.mirasmart.com/PESGM2025/PDF/PaperForumSessionTemplate.pptx
• After all the presentations are complete, there will be a small poster session in the back of the room where attendees can interact with you one-on-one to ask questions and discuss your paper.

You are expected to do both the presentation session and be available during the in room poster session to answer questions. The objective in your 7 minute presentation is to provide a quick overview of the paper's background, results and conclusions to convince the audience to come talk to you during the poster session.

Before you travel to the General Meeting, you should prepare the following items:
• A Power Point slide deck of 7 slides according to the attached Power Point template. Your company logo can go on the first & last slides only. You must use the attached template, if your presentation is not on the attached template, you can not present at the session. Please do not add slides. You will be allowed only 7 slides, including the title slide.
• A poster conveying the content of the paper
• A brief technical biography of the presenting author

You should practice your presentation to ensure you can deliver its content in no more than 7 minutes. The session moderator will keep strict track of the time to allow all presenting authors adequate time to present their papers.

At the General Meeting, you will need to do the following things:

•Report to the presentation session room at least 5 minutes before the session is scheduled to start and check in with the session moderator

• Hang your poster in the assigned place in the session room

• Immediately after the presentation session is over, stand by your poster in the back of the room for discussion

• After the poster session is over, remove your poster