

The Best Paper sessions will be conducted in the following format:

Each paper will be allotted 10 minutes for presentation at the session below using a set of 7 PowerPoint slides on the template linked here: [Best Paper Session Template](#).

- Discussion will be conducted at the general poster session that immediately follows the presentation session on Monday evening from 5:00 pm to 7:00 pm.
- **You are expected to present your paper during the presentation session and also to attend the poster session to answer questions and discuss your paper.**
- The objective in your 10 minute presentation is to provide a quick overview of the paper's background, results and conclusions to convince the audience to come talk to you during the poster session.

Before you travel to the PES General Meeting, you should prepare the following items:

- A PowerPoint slide deck of 7 slides according to the Best Paper Session PowerPoint template. You must use the designated template. Your company logo can appear on the first & last slide only, if you do not use this template, you can not present your paper at the conference.
- Please do not add slides. You will be allowed only 7 slides, including the title slide.
- A poster conveying the content of the paper. The poster must fit on a board that is 4 foot by 4 foot. **There is no template for the poster** but we suggest it has the paper title, number and authors' names on it.
- You should practice your presentation to ensure you can deliver its content in no more than 10 minutes. The session moderator will keep strict track of the time to allow all presenting authors adequate time to present their papers.

At the PES General Meeting, you will need to do the following things:

- - Go to your presentation room on Monday afternoon a few minutes before the session begins to meet with the session chair.
- - Present your paper.
- - After the Best Paper Session you present in ends, you can go to the poster session room and hang your poster in the assigned place in the room. (A handout will be emailed you closer to the date with your board number and PES staff will be present to help you if you don't know where to hang your poster). You can access the poster session room after 3pm. If you aren't able to get there until the poster session begins at 5pm, that is fine.

- After the poster session is over, remove your poster.